

Stop Payment Order on Owner Check/EFT/ACH

Member Check/EFT/ACH > Nonpayment > Stop Payment



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This Request for a Stop Payment Order on a Check/EFT/ACH was Taken 1

For Owner Draft/Check		For EFT/ACH		Order taken in person	Order taken by phone	Order taken online
Date	Time	am	pm	Remove Stop Payment	Renew for another 6 months	Fee

Account Owner Information 2

Name	Account#	Identification			
Address	City	ST	ZIP		
Home Ph	Cell Ph	Work Ph	Email		

Additional Account Owner Information (Optional) 3

Name	Identification				
Address	City	ST	ZIP		
Home Ph	Cell Ph	Work Ph	Email		

Information about the Check(s) to Be Stopped 4

Check Number(s)	Amount of Check(s)	Date of Check(s)	Name of Payee(s)	Reason (Optional)
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Information about the EFT/ACH to Be Stopped 5

Amount of EFT/ACH	Transaction/Item Date	Name of Payee(s)	Reason (Optional)
Stop EFT/ACH one time only	Stop all future EFT/ACH payments	Expiration Date	Indefinite

Additional Facts, Information or Comments about the Stop Payment Order on Check(s)/EFT/ACH (Optional) 6

Terms and Conditions Applicable to this Stop Payment Order 7

The account owner requests that the financial institution stop payment on and return the above described check(s)/EFT/ACH entries.

Account Owner Acknowledges:

- This Stop Payment Order IS NOT EFFECTIVE if a check, item, EFT or ACH entry already has been paid or if this Stop Payment Order is received by our financial institution at a time or in a manner that does not afford us a reasonable opportunity to act on the Stop Payment Order.
- A Stop Payment Order for a check received on the day a check or an item arrives at our financial institution for payment may not afford us a reasonable opportunity to act on the Stop Payment Order. A Stop Payment Order for a preauthorized EFT or ACH draft must arrive at least three business days preceding the scheduled date of the EFT or ACH entry. Otherwise we will not be responsible for stopping payment. Stop Payment Orders cannot be made for any point of sale EFT, cashier or certified check of any payment guaranteed by the financial institution.
- Errors and/or omissions in the information provided or description of the check, item, EFT or ACH entry in this Order may not prevent us from stopping payment of the check, item, EFT or ACH entry.
- For checks, this Stop Payment Order is effective for six (6) months from the date the Stop Payment Order initially is placed. If the Stop Payment Order is not renewed, a check or item may be paid and cannot (with few exceptions) be returned thereafter. For ACH items, if this stop payment order has no expiration date, by signing below you certify that you have notified the originator that its authority to debit your account has been revoked.
- For checks, if this Stop Payment order was requested by phone, you agree to confirm the Stop Payment Order in writing within 14 days, and acknowledge that if the Stop Payment Order is not confirmed in writing within 14 days it will expire.

I agree to pay a fee for this Stop Payment Order as specified in your current Rate and Fee Disclosures.

Notice—Your Check May Be Converted to an EFT: In some circumstances, a person, merchant or other organization can convert your check and/or check information to an electronic fund transfer (EFT) that may or may not contain the check number shown on this Stop Payment Order. You understand that we as your financial institution are not in control of this conversion process, and that the conversion of your check to an electronic fund transfer may result in a check or item being paid even though you have requested us to stop payment on the check. You should examine your account statement promptly and carefully, and notify us immediately in the event you believe a check, draft, item or electronic fund transfer that was paid or debited against your account is unauthorized.

Owner Signature _____ Owner Signature _____

Name Identifier Date Reviewed 8